



APPROVED

Chairman of the Academic Council

Musabekova G.A.

**WORK PLAN
ACADEMIC COUNCIL ON
2021-2022 academic year**

№	Contents	Deadline	in charge
1	1. Approval of the composition of the Academic Council for the 2021-22 academic year.	September 24, 2021	Chairman of the Academic Council
	2. Approval of the work plan of the Academic Council for the 2021-22 academic year		Chairman of the Academic Council
	3. Consideration of the plan for the publication of educational and methodological literature for the 2021-22 academic year		Deans of faculties (academies)
	4. About the loading of educational and methodological complexes of bachelor's, master's, and doctoral disciplines into the Canvas system for the 2021-22 academic year		Head of the Center for the Development of Educational Resources
	5. Preparation for international institutional accreditation		Coordinator of the Quality Management System
	6. Analysis of the organization of the educational process in multilingual groups		Deans of faculties (academies)
	7. Various		Chairman of the Academic Council
2	1. Analysis of the development of double degree, dual, innovative educational programs, programs in English	October 27, 2021	Deans of faculties (academies)
	2. About the loading of educational and methodological complexes of bachelor's degree disciplines in the distance learning form into the Canvas system for the 2021-22 academic year		Head of the Center for the Development of Educational Resources
	3. Approval of educational and methodical literature		Chairman of the section "Planning and publication of educational and methodical literature"
	4. Approval of the list of topics of theses (projects) and comprehensive examinations of graduates in 2022; approval of the composition of the certification commissions in 2022. Approval of the composition of the State Examination Commission on the discipline "Modern History of Kazakhstan"		Deans of faculties (academies)
	5. Improvement of the internal quality assurance system		Head of the Department of Academic Standards and Quality Assurance
	6. Various		Chairman of the Academic Council
3	1. Organization of advanced training of teaching and administration staff.	November 24, 2021	Head of the Institute of continuing education
	2. Analysis of the experience of conducting		Dean of the Faculty

	open lessons at the Faculty of Education		
	3. Approval of programs and questions of complex examinations, which are taken instead of a thesis. Approval of the program and questions of the state exam on the discipline "Modern history of Kazakhstan".		Deans of faculties (academies)
	4. Review and approval of the winter session examination forms		Head of the Department of Academic Standards and Quality Assurance
	5. Approval of educational and methodological literature		Chairman of the section "Planning and publication of educational and methodical literature"
	6. Various		Chairman of the Academic Council
4	1. Providing conditions for students with special educational needs	December 29, 2021	АССКБ басшысы, ҮББИ басшысы
	2. Updating of educational programs taking into account modern requirements and global digitalization. Using massive open online courses		Deans of faculties (academies)
	3. Analysis of the experience of conducting open lessons at the Faculty of Tourism and Languages		Deans of faculties (academies)
	4. Approval of educational and methodical literature		Chairman of the section "Planning and publication of educational and methodical literature"
	5. Report on the work of the Quality Commission of the Faculty of Business and Law		Chairman of the Quality Commission
	6. Various		Chairman of the Academic Council
5	1. Analysis of the results of the winter session	January 26, 2022	Head of the Registration Office
	2. Analysis of students' satisfaction with the quality of training courses		Head of the Department of Academic Standards and Quality Assurance
	3. On the results of the verification of the implementation of the plan for the purchase of educational and scientific literature based on the analysis of the book supply of specialties and educational programs of the University		Library Director
	4. Analysis of the experience of conducting open lessons at the Faculty of Engineering		Dean of the Faculty
	5. Approval of educational and methodical literature		Chairman of the section "Planning and publication of educational and methodical literature"
	6. Report on the work of the Quality Commission of the Faculty of Tourism and Languages		Chairman of the Quality Commission
	7. Various		Chairman of the Academic Council
6	1. Report on the development of two diploma, dual, innovative educational programs, programs in English.	February 23, 2022	Deans of faculties (academies)
	2. Approval of the catalogues of disciplines for admission in 2022		Deans of faculties (academies)
	3. Analysis of open lessons at the Faculty of Business and Law		Dean of the Faculty
	4. Approval of educational and methodical literature		Chairman of the section "Planning and publication of educational and methodical literature"

	5. Consideration and approval of the forms of the spring session examinations, approval of the final certification forms		Head of the Department of Academic Standards and Quality Assurance
	6. Report on the work of the Quality Commission of the Faculty of Science and Technology		Chairman of the Quality Commission
	7. Various		Chairman of the Academic Council
7	1. About the organization and conduct of all professional practices of university students in the 2021-22 academic year	March 30, 2022	Dean of the Faculty
	2. Analysis of open lessons at the Faculty of "Science and Technology"		Deans of faculties (academies)
	3. Analysis of the work of branches of departments of technical specialties		Chairman of the section "Planning and publication of educational and methodical literature"
	4. Approval of educational and methodical literature		Head of the Department of Academic Standards and Quality Assurance
	5. Approval of modular curricula and educational admission programs for 2022		Chairman of the Quality Commission
	6. Report on the work of the Commission on the Quality of the Maritime Academy		Chairman of the Academic Council
	7. Various		
8	1. The realization of the concept is the acquisition of knowledge throughout life. Carrying out preparatory work on the implementation "Nano training" and assignment of microqualification	April 27 2022	Head of the Institute of Advanced Training
	2. About conducting open classes at the Maritime Academy		Dean of the Academy
	3. Consideration and submission for approval by the Academic Council of the norms of time and the Academic Calendar for the 2022-2023 academic year		Head of the Department of Academic Standards and Quality Assurance
	4. Approval of educational and methodical literature		Chairman of the section "Planning and publication of educational and methodical literature"
	6. Report on the work of the Quality Commission of the Faculty of Engineering		Chairman of the Quality Commission
	7. Various		Chairman of the Academic Council
9	1. Report of the Republican educational and methodical association for the group of educational programs "Sea transport and technologies"	May 25, 2022	Chairman of the educational and methodical association
	2. Analysis of the experience of conducting open lessons in a multidisciplinary college		College Director
	3. Approval of educational and methodical literature		Chairman of the section "Planning and publication of educational and methodical literature"
	4. Approval of the list of educational programs for which admission will be held in 2022		Head of the Department of Academic Standards and Quality Assurance
	5. Report on the work of the Quality Commission of the Faculty of Education		Chairman of the Quality Commission

	6. Various		Chairman of the Academic Council
10	1. Approval of reports of the Academic Bureau of Faculties (Academy) for the 2021-22 academic year and approval of work plans for the 2022-23 academic year	June 29, 2022	Chairman of the Academic Bureau of Faculties
	2. Analysis of the results of the spring session		Deans of faculties (academies)
	3. Analysis of students' satisfaction with the quality of training courses		Head of the Department of Academic Standards and Quality Assurance
	4. The results of the AC's work in the 2021-22 academic year and consideration of the draft work plan for the 2022-23 academic year		Chairman of the Academic Council
	5. Approval of educational and methodical literature		Chairman of the section "Planning and publication of educational and methodical literature"
	6. Various		Chairman of the Academic Council