

Rules
directions for studying abroad,
including in the framework of academic mobility

Chapter 1. General Provisions

1. These Direction Rules for studying abroad, including within the framework of academic mobility (further - the Rules), developed in accordance with subparagraph 41) Law of article of RoK dated in July 27, 2007 "On Education" and determine the direction citizens of RoK to study abroad, including within the framework of academic mobility.
2. These Rules do not apply to applicants, participating in the international scholarship competition "Bolashak".
3. In these rules are used the following concepts:
 - 1) academic mobility - the movement of students or research-teachers for training or research on specific academic period: semester or academic year to another higher educational institution (inside the country or abroad) with mandatory re-enrollment mastered educational curricula in the form of loans in their higher educational institution or to continue studies in another higher educational institution;
 - 2) an authorized body in the field of education - the central executive body of the Republic of Kazakhstan, providing leadership and intersectoral coordination in the field of education;
 - 3) Joint stock company "Center of International Programs" (further - Center) - an organization determined by the Government of the Republic of Kazakhstan on the provision of public services for the reception of documents for participation in the tender to study abroad under international treaties in the field of education.

Chapter 2. Organization of training for citizens of the Republic of Kazakhstan for abroad in the framework of contracts and agreements concluded between Governments or departments of the Republic of Kazakhstan and foreign countries

4. Direction to study abroad is carried out by the commissioner body on the basis of contracts and agreements concluded between governments or departments of the Republic of Kazakhstan and foreign countries.

5. The authorized body and the Center placed within 5 (five) business days an advertisement on their official sites about the start of admission documents on the selection of applicants for study abroad since receiving the appropriate note from the diplomatic mission.

6. To participate in the competition for study abroad under contracts and agreements allowed citizens of the Republic of Kazakhstan:

1) having certificate an average point of education: for applicants for a bachelor's degree - compliance a certificate with the average point of secondary education at least 4.0 points (out of 5.0);

for applicants for a master's degree, Ph.D., doctors in profile and residency training – compliance secondary a bachelor's or specialist's diploma score of at least 3.0 (out of 4.0 or 4.33) Grade Point Average (arithmetic average of the estimates obtained for all completed courses) or 4.1 out of 5.0;

for applicants presenting certificates of current performance - correspondence of the average mark of current performance to the above points respectively;

2) owning the level of knowledge of a foreign language necessary for admission to higher education institution of the country of study.

This requirement does not apply to persons who have received document on education in the required language.

7. To participate in the competitive selection of applicants for study abroad the center accepts the following documents:

1) a completed application form of a citizen of the Republic of Kazakhstan leaving to study abroad, in the form in accordance with Appendix 1 to these rules;

2) an application-justification in arbitrary form for studying abroad in the state or Russian language;

3) originals and copies of identity cards and passports (originals after reconciliation, returned to the applicants), in the absence of originals, a document confirming the fact of filing for manufacture in organ;

4) the original and a copy of state education documents sample, as well as, in the case of training in a foreign educational organization, - the original and a copy of the recognition certificate and / or nostrification of the document about education or another document on recognition of the document on education with taking into account the features established by paragraph 8 of Article 39 of the Law of the Republic Kazakhstan on education (originals after verification are returned to the applicant);

- 5) a document confirming knowledge of a foreign language (IELTS, TOEFL, HSK), with the provision of the original for verification (on request receiving side);
 - 6) a medical certificate (for traveling abroad) in the form approved by order of the acting Minister of Health of the Republic of Kazakhstan dated November 23, 2010 No. 907 "On approval of forms primary medical documentation of healthcare organizations" (registered in the Register of State Registration of Regulatory legal acts under No. 6697) issued in the current year at the time of filing documents;
 - 7) copies of letters, certificates, diplomas, letters of thanks (if any);
 - 8) a letter of recommendation (if any);
 - 9) a copy of the transcript with the provision of the original for verification (for persons independently enrolled or studying in foreign higher education institutions for undergraduate or graduate programs).
- In case of providing a transcript in a foreign language, notarized translation is provided on state or in Russian languages;
- 10) essays on the chosen research topic (for training in the program Doctoral PhD);
 - 11) a list of scientific publications or educational-methodical (scientific) developments (if any) for training in the PhD doctoral program;
 - 12) notarized power of attorney from the applicant for the representative for submission of documents for participation in the competitive selection;
 - 12) notarized power of attorney from the applicant for submission of documents for participation in the competitive selection;
 - 13) written consent of parents or other persons (guardians, legal representatives) of the applicant for a study abroad course (to persons under the age of 18);
 - 14) a copy and the original document confirming the fact of belonging to the categories of persons referred to in paragraph 17 of these rules (the original after reconciliation is returned to the applicant)

The receiving party may be charged with additional list and registration documents.

8. To send applicants to study abroad, the authorized body creates a competitive selection committee to applicants for study abroad (further - the Commission).
9. The composition of the commission is approved by order of the Authorized Body
The Commission consists of experts in accordance with the directions specialties with a total experience of at least 3 (three) years.
10. The main task of the Commission is to conduct competitive selection applicants for study abroad.
11. The commission conducts a personal interview with applicants in 3 (three) members of the Commission for the relevant industries specialties.
12. The Center shall notify applicants about the date and the place of interview by e-mail no later than 5 working days before it carrying out.
13. The commission spends with each applicants interview no more than 20 minutes
14. Questions may be asked to the applicant on the state and Russian or in the language of the intended country of study.
15. During the meeting of the Commission made audio and video recording. Records of the Commission meeting are stored in the Center's archive.
16. Each member of the Commission, taking into account the applicant's answers to questions, records grades for each block of questions asked in the Grade Sheet personal interview in the

form according to Appendix 2 to this Regulations

17. Based on the results of the interview, the Center processes the results, by calculating the total average grade of the interview for each applicants, taking into account the personal assessment of all members of the Commission.

According to the results of the interview, the applicant who received a general assessment less than 3 points, does not pass the competition.

In case of equal final average assessment of the interview with applicants, they have the advantage in the following sequence:

orphans and children who stay without parental care, disabled people with childhood and children with disabilities, according to the medical certificate, are not training in relevant foreign organizations is contraindicated education, children from large families;

having the highest marks in specialized subjects;

- in technical and medical specialties;
- for undergraduate studies;
- to study for a master's program;
- for training in the PhD program.

18. If necessary, the personal files of applicants who have passed the selection and sent to study abroad, within 10 working days from the date of signing the protocol sent to foreign diplomatic representative offices and (or) educational institutions of a foreign state, which concluded agreements on cooperation in the field of education.

19. List of applicants forwarded by competitive selection to study abroad, posted on the Internet resources of the Commissioners body and Center.

Chapter 3. Organization of training in the framework of the academic Mobility

20. Direction to study abroad in the framework of academic mobility in higher and postgraduate education programs, carried out by universities on the basis of:

- 1) international contracts (international programs, memoranda and cooperation agreements, exchange and scholarship programs);
- 2) agreements between educational organizations of the Republic of Kazakhstan and foreign states;
- 3) based on personal invitations received from educational, scientific organizations;
- 4) on their own initiative of participants in academic mobility

21. Citizens of the Republic of Kazakhstan are allowed to participate in the competition for study abroad in the framework of the academic mobility

- 1) for applicants presenting certificates of current performance;
- 2) owning a level of knowledge of a foreign language in accordance with requirements of the accepted institution.

21. Funding in framework academic mobility may carried out by:

- 1) Republican budget funds within the state educational order;
- 2) income received by higher education institutions from implementation of paid services;
- 3) employers grant, social, academic and scientific partners, international and domestic funds and scholarships;
- 4) personal funds of applicants.

22. Allocating budget funds for training under academic mobility the main criteria for the selection of higher education institutions are:

- 1) university participation in the national rating;
- 2) the availability of agreements and contracts with the sending university;
- 3) the availability of accredited educational programs

23. Rules and procedures for the implementation of academic mobility students are enrolled in higher and postgraduate education.

24. Teachers - researchers sent to study abroad in the framework of academic mobility aimed for research, improving the quality of educational services.

25. The implementation of specific forms and types of academic mobility governed by contracts (agreements) with foreign universities, while their educational programs must be accredited in their own country.

26. Within the framework of academic mobility, educational organizations is determined a list of foreign higher education for each specialty partner institutions, which a contract is concluded

27. The pretenders who have passed the selection are tripartite agreements in the form approved by the rules of the organization of the educational process on credit technology training approved by order of the Minister Education and Science of the Republic of Kazakhstan dated in April 20, 2011 No. 15 (registered in the Register of State Registration of Normative legal acts No. 6976) (further referred to as the Rules on credit technology of studying).

28. Applicants who have passed the competitive selection in the receiving university pass the necessary administrative procedures for enrollment/ admission to training sessions in accordance with the rules of the educational institution. Wherein students remain in the contingent of a sending university.

29. The final documents confirming the student's education in academic mobility program is an official transcript of receiving university.

30. For direction to study abroad universities accept following documents:

- 1) a statement in the form in accordance with the rules of the credit technology of studying;
- 2) a copy of an identity card and / or passport;
- 3) copies of transcripts of current performance for the entire period of study;
- 4) a certificate confirming of knowledge of a foreign language, in compliance with the requirements of the accepted institution;
- 5) a medical certificate (for traveling abroad) in the form approved by order of the acting Minister Health of the Republic of Kazakhstan dated November 23, 2010 No. 907 "On approval forms of primary medical documentation of organizations health care "(registered in the Register State registration of regulatory legal acts No. 6697);
- 6) individual curriculum / individual research plan;
- 7) a letter of recommendation from the sending university;
- 8) the written consent of the parents (guardians, legal representatives) applicant for study abroad in the framework of academic mobility for a period of more than two months (persons under the age of 18);

All listed documents are provided on paper and in scanned form.

31. List of pre-selected applicants forwarded to study abroad in the framework of academic mobility, is placed on online resources of higher education institutions for two calendar days after the meeting of the tender committee.

32. Personal files of applicants who have passed the selection and sent to study abroad in the framework of academic mobility for ten working days are sent to higher educational institutions of foreign states which cooperation agreements are concluded

33. Terms for sending applicants who have passed the competition for training for abroad within the framework of academic mobility, determined in each case separately in accordance at the beginning of the academic period in the country of study.

Annex 1
to the Direction Rules for studying abroad,
including within academic mobility

Form

**Application form of a citizen of the Republic of Kazakhstan,
traveling to study abroad**

FULL NAME. (if available) according to the document, identity card

Photo

3,5 × 4,5

(necessary)

Indicate your proposed country of study

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Indicate your intended language of instruction

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Training program

U-graduate

Master

Doctoral

Full name of the specialty

Higher educational institution abroad / foreign organization *

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* To be completed by persons who have independently entered foreign universities / organizations for academic studies

* This table is filled in by the joint-stock company employees.

Notes: _____

Checked _____

FULL NAME. (if available), position of responsible officer)

Information about relatives/ parents / spouse / children

Relation degree	FULL NAME. (if available), year of birth	Place of work / study / position, phone, code	Home address, zip code city / region, telephone
Father			
Mother			
Brothers			
Sisters			
Husband/ wife			
Children			
Guardians/ or legal			

II. EDUCATION

1. General secondary school _____

Number / name of the school of the gymnasium, lyceum, etc. that you graduated from, location

Learning language _____

The average mark of the certificate _____

Period of study _____

2. Higher education

University name/ location _____

Training program

Specialty _____

Learning language _____

Diploma Supplement Grade Average _____

Period of study _____

3. Postgraduate education

List all the postgraduate programs (Master's program, Doctor PhD, Doctor in profile) that you completed:

University name _____

Program _____

Specialty _____

Degree _____

Learning language _____

Diploma Supplement Grade Average _____

Period of study _____

What scientific papers and inventions do you have (attach copies of articles, educational and methodological developments, copyright certificates, abstracts, letters, etc.)

<hr/> <hr/> <hr/> <hr/>
<p>Have you studied abroad?</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>
<p>If yes, please indicate the country, name of educational institution, program, specialty, period of study</p> <hr/> <hr/> <hr/> <hr/>
<p style="text-align: center;">Study abroad (exchange, accepting party, educational programs of a foreign country, foreign scholarships, sponsors, own funds)</p> <hr/> <hr/> <hr/> <hr/>

III. PROFESSIONAL ACTIVITY

Labor activity

Month and year		Name of place of work	Position	Work address
Acceptance	Leave			

IV. COMPETITION INFORMATION

Қандай шет тілдерін және қандай деңгейде білетінін атап көрсетіңіз (бастапқы, жалғастырушы, жоғары, кәсіби)

List all the foreign languages you speak and in what volume (beginner, elementary, intermediate, upper-intermediate)

Foreign language	Level of knowledge

Have you passed specialized exams or tests before?
 (TOEFL, IELTS, GMAT, GRE, DSH, DELF и др.) по иностранному языку? Жок/Нет

If you passed, then fill out the following table:

The official name of the tests	Result	Date of completion

I am _____,
 FULL NAME. (if available)

I confirm that all information presented by me in this questionnaire is complete and reliable.

This application is completed personally by me, each page of the personal sheet is paraded _____

Applicant Signature _____ Date (indicated at the time of filing) _____

Note:

The questionnaire is filled in block letters. The questionnaire and all attached documents are filed into the sealer. On the cover of the sprayer must be indicated: FULL NAME (if available), address of permanent residence, phone number, name of educational organization, specialty, course, for pedagogical and scientific workers - the field of scientific research and the topic of the dissertation.

Appendix 2 to the Rules direction for study abroad,
including in the framework of academic mobility

**Assessment sheet for a personal interview of
applicants for study abroad**

I. GENERAL INFORMATION ABOUT THE APPLICANT

Full Name:

Place of study:

Program, specialty, training course:

II. COMPETITION INFORMATION

Estimated Country:

Training program:

Intended specialty:

Level of knowledge of a foreign language:

III. PERSONAL INTERVIEW RESULTS

**1. Level of preparation for studying
abroad**

- ◇ 5 - excellent
- ◇ 4 - good
- ◇ 3 - satisfactory
- ◇ 2 - unsatisfactory

2. Awareness of the choice of specialty

- ◇ 5 - excellent
- ◇ 4 - good
- ◇ 3 - satisfactory
- ◇ 2 - unsatisfactory

**3. The level of knowledge required for
training in the chosen specialty**

- ◇ 5 - excellent
- ◇ 4 - good
- ◇ 3 - satisfactory
- ◇ 2 - unsatisfactory

IV. FINAL GRADE

This section is filled in by the Center staff

competitive commission based on the results of a personal interview

Final Average Rating

FULL NAME. Center employee, signature

<p>Excellent «5»</p>	<ul style="list-style-type: none"> – Deep theoretical knowledge (completeness and correctness of the answer); – Awareness of the personal and professional significance of the chosen specialty; – Mature citizenship; – Competent and informed presentation of the material; – High degree of development of logical thinking
<p>Good «4»</p>	<ul style="list-style-type: none"> – Good knowledge of theory ; – Awareness of the personal and professional significance of the chosen specialty; – Matute citizenship; – Sufficiently competent and informed presentation of the material; – Adequate degree of development of logical thinking
<p>Satisfactory «3»</p>	<ul style="list-style-type: none"> – Fragmentation of knowledge in theory; – Insufficient awareness of the professional significance of the chosen specialty; – Insufficiently competent and informed presentation of the material; – Fuzzy citizenship; – Adequate degree of development of logical thinking
<p>Unsatisfactory «2»</p>	<ul style="list-style-type: none"> – Ignorance theory; – Insufficient awareness of the professional significance of the chosen specialty; – Insufficient degree of development of logical thinking

